

MINUTES

COVER PAGE

BOARD NAME: BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS

DATE: AUGUST 26, 2003 **ROOM:** CENTRAL CONFERENCE ROOM

LOCATION: DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION

TIME

SCHEDULED: 8:30 A.M.

TIME CALLED

TO ORDER: 8:45 A.M. **ADJOURN:** 10:48 A.M.

CHAIRMAN: MICHAEL SACKETT

SECRETARY: DEIRDRA PERRY

BOARD CLERK: SUSAN GREENLAW

MEMBERS PRESENT: MICHAEL SACKETT, ELWOOD ELLIS, DAVID TITCOMB, DEIRDRA PERRY, EDGAR CATLIN III, JOHN ROBERTS

MEMBERS ABSENT:

OTHERS PRESENT: CAROL LEIGHTON, ADMINISTRATOR; DENNIS SMITH, ASSISTANT ATTORNEY GENERAL; KIM BAKER-STETSON, LICENSING CLERK; SUSAN GREENLAW, BOARD CLERK

ALL TO ORDER

The meeting was called to order at 8:40 A.M.

AGENDA MODIFICATIONS

OLD BUSINESS

Action on Minutes of June 17, 2003 Meeting

A motion was made by Elwood Ellis and seconded by Deirdra Perry to approve the minutes of the June 17, 2003 meeting as written. Unanimous.

NEW BUSINESS

Administrator's Report

The continuing education audit rule hearing was held on July 31, 2003. No comments were received. The rule became effective on August 19, 2003.

Members were updated on the Board's financial status. The proposed fee increase will be in effect for the December 2003 renewal period.

Complaint Officer's Report

The Complaint Officer reported that there are five complaints pending action.

Informal Conference re: Complaint #LS-173

A motion was made by Edgar Catlin and seconded by David Titcomb to dismiss this case upon finding no violation of Board statute or rules and issue a letter of guidance to the licensee regarding client communications. The letter of guidance will remain in the licensee's file for a period of one year. Unanimous.

Informal Conference re: Complaint #LS-174

A motion was made by David Titcomb and seconded by Deirdra Perry to dismiss this case upon finding no violation of Board statute or rules. Unanimous.

Informal Conference re: Complaint #LS-176

A motion was made by Edgar Catlin and seconded by Michael Sackett to dismiss this case upon finding no violation of Board statute or rules. The licensee will provide to the Board a drawing with the abutters and their referenced recording information. Unanimous.

Edgar Catlin left the meeting at 12:00 noon.

Informal Conference re: Complaint #LS-177

A motion was made by David Titcomb and seconded by Elwood Ellis to offer a consent agreement in which the licensee would agree to discontinue use of his company name until fully licensed as a Professional Land Surveyor. Unanimous.

A motion was made by Elwood Ellis and seconded by David Titcomb to approve his application for Professional Land Surveyor exam pending submission to staff sufficient documentation of appropriate experience. Approval of his application is contingent upon acceptance of the aforementioned consent agreement. Unanimous.

Deirdra Perry left the meeting at 2:15 p.m.

Review and Action on Applications

See attached table.

Board Reports

Nothing to report.

MSLS Report

MSLA representative A. John Lloyd reported that the Fall meeting of the MSLS is scheduled for September 26. The site and topics are to be determined.

Mr. Lloyd also indicated that Knud Hermansen is planning a seminar on neighbor relations sometime in late October or early November.

Statute/Rules

Nothing to discuss.

Correspondence and Communications

Elwood Ellis will present his NCEES Annual Meeting report at the October 21, 2003 meeting.

Next Meeting Scheduled for October 21, 2003 at 8:30 a.m.

OTHER BUSINESS

ADJOURN

Being no further business, the meeting adjourned at 2:35 p.m.

Respectfully submitted,

Susan Greenlaw, Board Clerk

Review and Action on Applications

APPLICANT	TYPE	BY	EXAM/WORK EXPERIENCE	RECOMMENDATION/ACTION
KLIEN, RODNEY	LSIT LIC	7 YRS EXP & EXAM	PASSED FUNDAMENTALS 04/2003 EXPERIENCE WITH: 2YR 9 MO – CAPITAL SURVEYING SERVICES, GARDINER, ME 0 YR 6 MO – SGC INC, WESTBROOK, ME 5 YR 0 MO - CLARK ENGINEERS, IL 0 YR 7 MO - MCLENDON LAND SURVEYING, IL	APPROVED FOR LICENSURE. MOTION BY MICHAEL SACKETT; SECONDED BY ELWOOD ELLIS. UNANIMOUS.
BURDETT, MARTIN	LSIT LIC	4 YR DEGREE, CORE CURRICULUM & EXAM	WILL TAKE FUNDAMENTALS 10/ 2003 BSc IN GEOGRAPHY FROM UNIVERSITY COLLEGE LONDON, ENGLAND AS IN APPLIED SCIENCE, ARCHITECTURAL & CIVIL ENGINEER FROM CMCC	OK PENDING RECEIPT OF OFFICIAL TRANSCRIPT & VERIFICATION OF DEGREE FROM UNIVERSITY COLLEGE LONDON AND CMCC NO ACTION AT THIS TIME.
NEHRING, FRED	LSIT LIC	4 YR DEGREE , CORE CURRICULUM & EXAM	PASSED FUNDAMENTALS 10/2002 EXPERIENCE NOT REQUIRED BS FROM UMO IN SPATIAL ENGINEERING, UMO	APPROVED FOR LICENSURE. MOTION BY ELWOOD ELLIS; SECONDED BY MICHAEL SACKETT. UNANIMOUS.
CLOUTIER, RYAN	LSIT LIC	4 YR DEGREE CORE CURRICULUM & EXAM	PASSED FUNDAMENTALS 4/2002 EXPERIENCE NOT REQUIRED NO DEGREE, JUST COURSES - UVM BS MATH - ST MICHAELS COLLEGE	NEEDS: BOUNDARY LAW COURSE 2 MORE CR HR ADV SURVEY OK TO USE 3 CR HR ETHICS COURSE FOR BUSINESS/LAW
HARDY, DARREN	PLS LIC	VIA COMITY WITH NH & EXAM	IS CURRENT W/ NH THRU 6/2004 TOOK NCEES EXAM 4/2003 NH HAS A SIMILAR 2 YR REQUIREMENT FOR DIVERSE EXPERIENCE AS LSIT AND NATL EXAMS	APPROVED PENDING PASSAGE OF MAINE SPECIFIC EXAM. MOTION BY ELWOOD ELLIS; SECONDED BY MICHAEL

				SACKETT. UNANIMOUS.
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